

Travel Forward 9 – 11 2020

VIP Buyer Programme - Virtual Event

Terms and Conditions

Travel Forward is a trade exhibition (“**Event**” or “**TF**”) owned and organised by Reed Travel Exhibitions (“**RTE**”), a division of Reed Exhibitions Limited (“**RX**”) of Gateway House, 28 The Quadrant, Richmond, Surrey, TW9 1DN, UK

REGISTRATION:

All Travel Forward VIP Buyers must complete the online application form, and should note the following:

- a) Completion of the online application form does not automatically guarantee a place on the Travel Forward VIP Buyer Programme;
- b) Each application will be vetted and assessed by RTE. Travel Forward VIP Buyers will be notified if their application is successful. RTE’s decision in this regard is final;
- c) Applications will only be considered once the application has been completed in full;
- d) RTE will only accept one application form per individual participant. In the event that more than one application per participant being received, only the first application form will be processed;
- e) RTE will only accept one application per company. In the event that more than one application per company is received, only the first application form will be processed. The processing of any additional applications per company will solely be at the discretion of the Travel Forward VIP Buyer Team.
- f) If you are successfully accepted as a Travel Forward VIP Buyer at the virtual event, you will receive the following exclusive benefits and events organised by RTE and Travel Forward’s Official Partners:
 - i. Access to the online appointment diary to make appointments with Travel Forward Exhibitors
 - ii. Access to the virtual event online video appointment platform to conduct all pre-scheduled meetings. Meeting appointments will be available between 7am and 10pm UK time.
 - iii. Opportunity to access WTM London Virtual and make meetings with WTM London Exhibitors once the minimum number of appointments with Travel Forward Exhibitors have been pre-booked
 - iv. Access to any online content unless where specifically stated
 - v. Recognition as a Travel Forward VIP Buyer
 - vi. Ability to rate your appointment meetings

ATTENDANCE:

- a) Travel Forward VIP Buyers are required to comply with the following:
 - i. Pre-book a minimum number of 10 appointments (5 per day) on 9 & 10 November (day 1 and day 2 of the event) with Travel Forward exhibitors
 - ii. Rate appointments via the online rating tool
 - iii. Complete a post-show survey
- b) RTE accepts no responsibility for any Travel Forward VIP Buyer who misses any organised events relating to the Travel Forward VIP Buyer Programme 2020.
- c) Travel Forward VIP Buyers who are unable to honour appointments should contact the exhibitor(s) directly to arrange a more convenient appointment time.

- d) Please note that attendance at appointments will be monitored by RTE and non-attendance shall constitute a breach of these terms and conditions.
- e) Failure to meet the minimum requirement of appointments will also be considered a breach of these terms and conditions and the buyer will be deemed a 'No Show'.
- f) Travel Forward VIP Buyers are advised not to apply for WTM London Virtual as this will cause an issue with regards to duplication of appointment diaries and could lead to double booking and missed appointments. Travel Forward VIP Buyer badge holders will have access to WTM London Virtual.

b) CANCELLATION / NO SHOW POLICY / CONTRACT BREACH:

- a) There is no fee for cancellation of your participation as a VIP Buyer but we do ask that should the need arise to cancel your participation on the programme, that you provide the Travel Forward VIP Buyer Team as much notice as possible by email to TF-VIPbuyers@reedexpo.co.uk.
- b) In the event you cancel and then wish to revoke your cancellation and reinstate your VIP Buyer status, please communicate directly with the VIP Buyer Team on the email above. A reinstatement of your VIP Buyer status will be at the discretion of the team and will only be permitted if places are available.
- c) If you miss two (2) or more appointments at the virtual event without explanation, you will be deemed to be a 'No Show'. 'No shows' may not be eligible to be invited back onto the Travel Forward VIP Buyer Programme in future years.
- d) VIP Buyers who do not meet the minimum appointment requirement with Travel Forward Exhibitors could be at risk of having their VIP Buyer status revoked and will not be able to make further appointments with WTM London Exhibitors.

Replacements for TF VIP Buyers

- I. Invitations to Travel Forward VIP Buyers are non-transferable;
- II. Where a Travel Forward VIP Buyer needs to cancel their participation and subject to RTE's consent;
 - a) they can request that a colleague from their organisation attends as a replacement;
 - b) Replacements are not guaranteed and will need to complete the registration application process.

c) FORCE MAJEURE

Force Majeure shall include, but not be limited to: fire; casualty; flood; epidemic; pandemic; World Health Organisation travel advisory or travel alert; earthquake; explosion or accident; blockade embargo; inclement weather; governmental restraints; restraints or orders of civil defence or military authorities; act of public enemy; riot or civil disturbance; act or threatened act of terrorism, strike, lockout, boycott or other labour disturbance; Venue cancellation; inability to secure sufficient labour; technical or other personnel failure; impairment or lack of adequate transportation facilities; inability to obtain; condemnation, requisition or commandeering of necessary supplies or equipment; general fuel or energy shortages, local, state or federal laws, ordinances, rules, orders, decrees or regulations whether legislative, executive or judicial, and whether constitutional or unconstitutional; or acts of God or any other cause or causes not reasonably within the control of Reed Exhibitions Limited. Reed Exhibitions Limited, its agents, its employees, and its subcontractors shall not be liable for loss, damage or delay resulting from a Force Majeure event, or any other circumstances outside Reed Exhibition Limited's or its subcontractors' control which shall make it impossible or inadvisable for Reed Exhibitions Limited using its reasonable discretion to hold the Event at the time and place provided or interferes with Reed Exhibitions ability to get the TF VIP Buyers to the Event or to provide flights, hotels, transfer appointments, events or other services to TF VIP Buyers. Reed Exhibitions Limited reserves the right to re-schedule the Event at another date and/or at an alternative site which will be advised to the TF VIP Buyer by email

d) GENERAL:

- a) Travel Forward is a trade event owned and organised by Reed Travel Exhibitions, a division of Reed Exhibitions Limited of Gateway House, 28 The Quadrant, Richmond, Surrey, TW9 1DN, UK
- b) Persons accompanying the Buyers are not included in any offers regarding the Travel Forward VIP Buyer Programme.
- c) The Agreement and these Terms and Conditions shall be governed by and construed in accordance with English law.
- d) RTE reserves the right to remove a Travel Forward VIP Buyer from the VIP Buyer Programme at its complete discretion without liability if it is in the best interests of RTE and the Exhibitors or if their attendance is likely to damage the goodwill or reputation of the Event;
- e) RTE will use your personal information for the purposes of fulfilling these terms and conditions, including disclosure to conference service providers as well as our exhibitors in connection with your attendance and arrangement of appointments at the Event, and subject to the [Reed Exhibitions Privacy Policy](#)